



Federal Chief Information Officers Council

August 7, 2003

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FROM: The CIO Council Architecture and Infrastructure and Best Practices
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SUBJECT: Additional Guidance for Consolidated OMB Exhibit 300
(Infrastructure, Automation, Telecom)

During our July 15 teleconference with Mark Forman to discuss the development of consolidated business cases for office automation, infrastructure and telecommunications investments, it was decided that the CIO Council would develop common guidance for use by the agencies. This guidance was developed by a small group of volunteers from our CIO Council Committees and is provided in the attachment. The guidance is intended to supplement the guidance provided in OMB's circular A-11. The Architecture and Infrastructure and Best Practices Committees as well as the OMB have reviewed this additional guidance. Collectively, we endorse the guidance provided and encourage agency CIOs to use this supplemental guidance in the development of their consolidated business case(s) for the FY 2005 budget submissions.

The guidance will be updated after this budget cycle to reflect agency suggestions and will be incorporated into a future release of OMB Circular A-11. Comments on the additional guidance can be forwarded to Jeffrey Draim (Draim Jeffrey [draim_jeffrey@bah.com]).